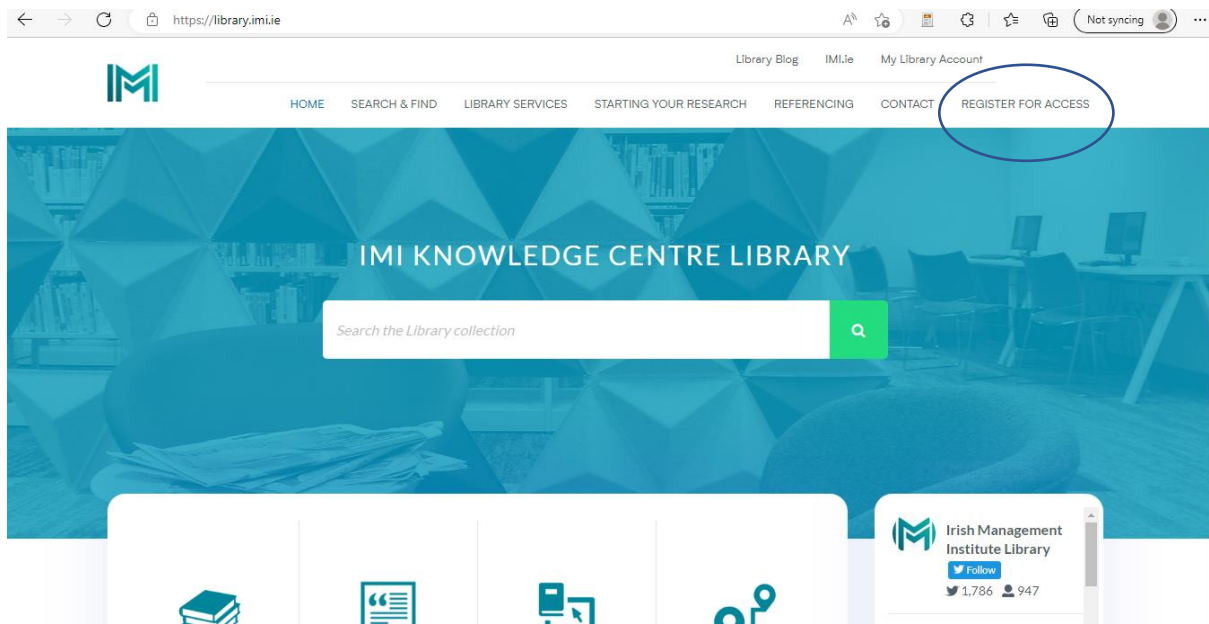# IMI Knowledge Centre

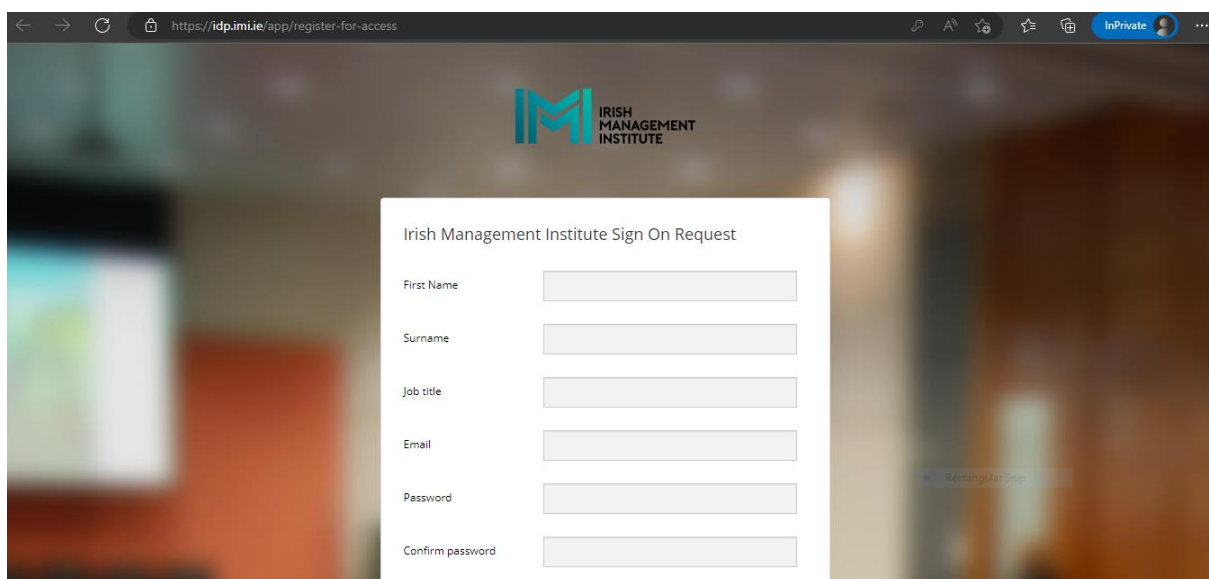# How to register for access to the IMI Knowledge Centre

This guide explains how to register for an IMI Knowledge Centre account. This will enable Members to borrow print books as well as have access to online resources such as eBooks, open access eJournals and the HR and Leadership Toolkits. For further information please email knowledge@imi.ie.

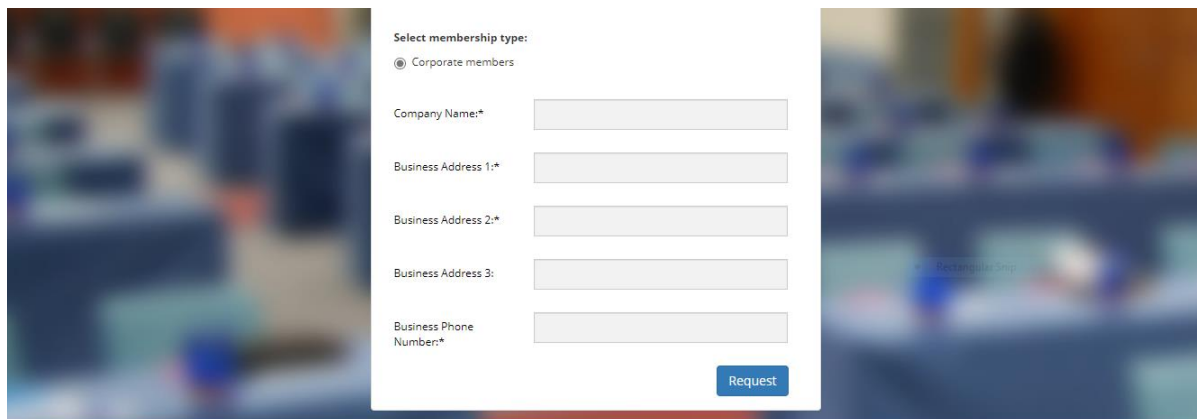1. Select the Register for Access link on the library home page https://library.imi.ie

2. This will open an online form. Add name, work email address and create a password. (Keep your password safe so that you can remember)

3. Enter Company name, address, phone number and click on the Request button.

4. We will process your request and you will receive an email (see below) with your username and a link to the library homepage.

From: **IMI Identity Provider** <knowledge@idp.imi.ie>
Date: Tue 15 Nov 2022, 10:24
Subject: Your IMI account has been activated.
To: <rmbowtell@gmail.com>

Welcome to the IMI Knowledge Centre Library

Thank you for registering with us. Your username is 1054592rb. You created your password on registration. To access the resources, enter both your username and password on the library website.

What's available?

You have access to books, e-books, toolkits and other useful resources. If you need any help in navigating or using these resources, please don't hesitate to contact us.

Kind Regards

Library Team

Irish Management Institute
Sandyford Road, Dublin 16, D16 X8C3
knowledge@imi.ie
Tel: 01 207 8513/8514
Open: Monday - Friday: 8.30am-5.30