



Guide to Accessing Audiobooks

This is a helpful guide to accessing EBSCO audio books. Please contact knowledge@imi.ie if you require further assistance.

- 1) Go to SEARCH & FIND drop down menu on the library catalogue and select *browse the book catalogue for audio books*

Audio Books

In Summon you can use the filters and facets to refine your search results by selecting the content type: audio recording. The record will include a link to download the audio book. You will need the EBSCO audio book app to listen to audio books. Android users can download it from Google Play. Apple users can download it from the App Store. You need to use the institutional login / Shibboleth option to log in to app. Select Shibboleth > Irish Edugate Federation > Irish Management Institute.

You can [browse the book catalogue for audio books](#).

- 2) Select the title of the Audiobook which will open the record. Then select the link listed in the URL.

Home > Details for: teamwork 101 :

Normal view MARC view ISBD view

Teamwork 101 : what every leader needs to know / John C. Maxell.

By: **Maxwell, John C, 1947- [author]**

Contributor(s): **Runnette, Sean [narrator]**

Material type: SoundSound

Publisher: Escondido, California : Thomas Nelson, 2015

Edition: Unabridged.

Description: 1 online resource (1 audio file (2 hr., 19 min.)).

Content type: spoken word Media type: audio Carrier type: online resource

ISBN: 9780718076535.

Subject(s): **Teams in the workplace**

Online resources: **Listen Via Audiobook App**

Holdings (1) Comments (0)

Item type	Current location	Call number	URL	Copy number	Status	Date due	Item holds
Audio	IMI Online		http://search.ebscohost.com/login.aspx?direct=true&AuthType=shib&db=nlabk&AN=304056&site=ehost-live&scope=site&custid=s9762941	1	Available (Limited)		


- 3) This will open the audio book within the EBSCO website. From here
Select the Borrow Icon

The screenshot shows the EBSCO website search interface. At the top, there is a search bar with the text 'AN 304056' and a 'Search' button. Below the search bar are three rows of 'AND' filters, each with a 'Select a Field (optional)' dropdown and a 'Clear ?' link. The main content area displays the search results for 'Teamwork 101 : What Every Leader Needs to Know'. The record details include: Authors: John C. Maxwell; Narrators: Sean Runnette; Length: 02:20; Publication Information: [Escondido, Calif.] : HarperCollins Leadership. 2015; Resource Type: Audiobook; Description: 'Teamwork is always at the heart of great achievement,' says New York Times best-selling author John C. Maxwell. The question isn't whether teams add value. The question is whether we will acknowledge that fact and work to become better team players. This concise, power-packed game plan can help you create an environment that results in victory and fulfillment for the whole team. To the right of the record details is a book cover for 'Teamwork 101' by John C. Maxwell. Below the book cover are two buttons: 'Sample' and 'Borrow'. On the left side of the record details, there is a 'Borrow' button with a blue circular icon. A blue arrow points from the 'Borrow' button to a text box that says 'Find Similar Results using SmartText Searching.' On the right side of the page, there is a 'Tools' section with various icons for Google Drive, OneDrive, Add to folder, Print, E-mail, Save, Cite, and Export.

- 4) Select the number of days you wish to borrow the audiobook and select
the Blue Borrow button

The screenshot shows a 'Borrow Audiobook' dialog box. The title is 'Borrow Audiobook' with a close button (X) in the top right corner. Below the title is the book cover for 'Teamwork 101 : What Every Leader Needs to Know' by John C. Maxwell, 2015. Below the book cover, there is a 'Borrow for:' label followed by a dropdown menu showing '1' and the text 'day(s)'. At the bottom of the dialog box, there are two buttons: 'Cancel' on the left and 'Borrow' on the right. A blue arrow points from the 'Borrow' button to the '1' in the dropdown menu, and another blue arrow points from the '1' in the dropdown menu to the 'Borrow' button.

Borrow Audiobook ✕

 **Success!**
The audiobook was checked out successfully and will be available for 1 day(s).

Sign in to the EBSCO Audiobook app with the same username and password you used to check out this audiobook.

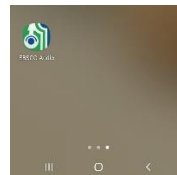
You can download the EBSCO Audiobook app from the [App Store®](#) or on [Google Play™](#).

For more information about the EBSCO Audiobook app, visit our [help page](#).

[Close](#)

5) Once you have downloaded the EBSCOaudiobook app follow these steps to access:

6) Open the App on your phone or tablet



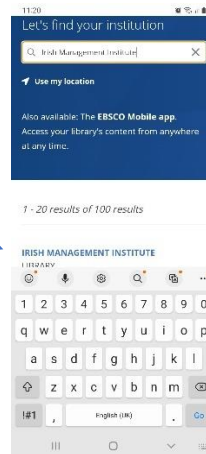
7) Select Login



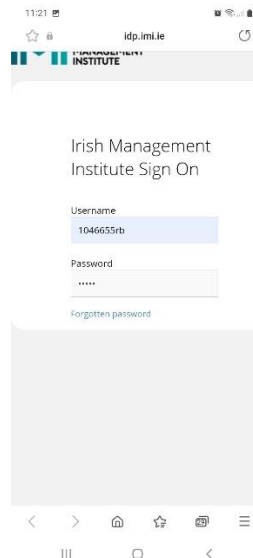
8) Select Single Sign-On Login



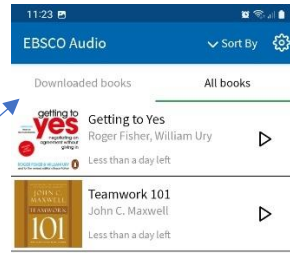
9) Search for Irish Management Institute and scroll down to select



10) You will now be brought to the IMI Single Sign-On login page where you enter your IMI Library username and password.



11) The app will open and show the tab Downloaded. This will display your borrowed books. Click the arrow to listen.



12) Listen and Enjoy

